

ELM VILLAGE GARDEN SOCIETY



Elm Village Open Spaces and Gated Areas

To all tenants and residents.

Problems have arisen with the keys to the new locks which we are obliged to deal with as a matter of security under the terms of our insurance policy, and also as a requirement of our relations with *PfP*.

Keys are issued with certain conditions (see *Elm Village Open Spaces Key Holder Regulations*, attached). These include payment of the stated fee, and the clear understanding that keys may not be copied except as specifically described (see *Key Holder Regulations*). Failure to comply with the terms is a clear breach of the agreement and will be reported to *PfP* as it undermines security.

Additionally, if there is occasion to call the Police, as has recently happened, residents should be aware that we would be obliged in relevant circumstances to inform them of the *Key Holder Regulations* and of any unauthorised keys.

We propose a moratorium on unauthorised keys up to and including 1st October 2018 *only*. However, residents who have either made copies of the key without being authorised to do so, or who have never paid the full initial fee of £20.00 are urged to regularise the situation as soon as possible. Unauthorised copying of keys from now on will be reported to *PfP*.

The lock on the South Space gate has been changed and will operate with your existing key. Please note that all regulations also apply to this area.

EVTRA / EVGS
7th October 2018

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